

DEEM ROLL-TECH LIMITED

ARCHIVAL POLICY

Approving Authority	Board of Directors of the Company
Version	1.0
Adopted and Approved	31 <sup>st</sup> July, 2023



## Background

This Policy has been formulated in terms of regulation 30(8) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations"). Regulation 30(8) mandates a listed company to disclose / host on its website all such events and information, which have been disclosed to the stock exchanges under the said regulation, for a minimum period of five (5) years. Thereafter, such disclosures are required to be maintained as per the listed entity's archival policy.

This policy has been adopted and approved by Board of Directors at its meeting held on 31<sup>st</sup> July, 2023.

## Purpose

The purpose of this document is to formulate a policy for archival of the events / information communicated to the stock exchanges under regulation 30 of SEBI the Listing Regulations, post the minimum period of five (5) years.

## Definitions

"Applicable laws" means securities laws defined under the SEBI Listing Regulations and other laws and statutes applicable to the Company, mandating preservation of documents.

"Archival" means accumulation/storage of historical records on a server /network or at a physical place.

"Board" means Board of Directors of the Company as constituted from time to time.

"Company" means Deem Roll-Tech Limited.

"Company Secretary and Compliance Officer" means the company secretary and compliance officer appointed by the Board.

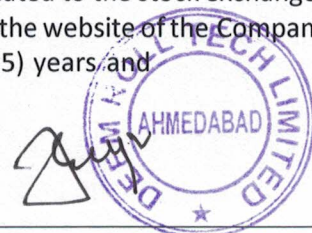
"Effective Date" means the date on which such Policy shall become effective i.e. \_\_\_\_ 2023;

"Managing Director" means the managing director appointed by the Board and the shareholders of the Company in accordance with the provisions of the Companies Act, 2013 and the SEBI Listing Regulations.

Words and expressions used and not defined in this Policy shall have the meaning ascribed to them in the SEBI Listing Regulations, the Securities and Exchange Board of India Act, 1992, as amended, the Securities Contracts (Regulation) Act, 1956, as amended, the Depositories Act, 1996, as amended, or the Companies Act, 2013 and rules and regulations made thereunder.

## Archival Process

1. All the relevant disclosures of information and /or events communicated to the stock exchanges under regulation 30 of the SEBI Listing Regulations will be hosted on the website of the Company under the section titled "Investor Relations" for a period of five (5) years and





thereafter the same shall be archived (to be available for retrieval) for such period as may be decided by the Managing Director of the Company.

2. Subsequently, any shareholder of the Company intending to review archived information and / or events communicated to the stock exchanges, may write to the Company Secretary and Compliance Officer of the Company through email [cs@deemrolls.com](mailto:cs@deemrolls.com) [cs@deemrolls.com](mailto:cs@deemrolls.com)

#### **Review and Amendment**

1. This policy will be periodically reviewed and amended based on any changes in the laws, rules and regulations applicable to the Company from time to time or changes in internal processes by the Board of the Company.
2. Any subsequent amendment / modification to the SEBI Listing Regulations and / or any other laws in this regard shall automatically apply to this policy. The provisions of applicable laws shall prevail over this policy, in case of any conflict between them.

#### **Communication of this Policy**

This policy shall also be disclosed on the website of the Company.

For, DEEM ROLL-TECH LTD  
  
DIRECTOR / AUTH. SIGN